

RULES

OF THE

BOARD OF HEALTH.

I. The Board shall be organized on the first Monday in July, in each and every year, by the election of a President and Secretary, to serve for the ensuing year.

II. The Board shall hold Stated Meetings on Tuesday of every week, at 12 o'clock M., from the first day of October to the first day of June, and daily, Sundays excepted, at 12 o'clock M., from the first day of June to the first day of October; and it may hold Special Meetings when convened by order of the President or any two of its members.

III. The hours for the transaction of the business of the Health Office, shall be from 9 o'clock A. M., to 3 o'clock P. M., daily, Sundays excepted.

THE PRESIDENT.

IV. The President shall preside at the meetings of the Board, preserve order and decorum, and appoint the members of committees, unless otherwise directed.

V. In the absence of the President a Chairman for the meeting shall be appointed.

THE SECRETARY.

VI. The Secretary shall keep accurate minutes of the proceedings of the Board, and conduct such correspondence as the Board may direct and approve.

ELECTIVE OFFICERS.

VII. At the first Stated Meeting in October of each year, there shall be elected a Clerk, an Assistant Clerk, one Chief and two Subordinate Registration Clerks, four Messengers, a Runner, a Steward of the Lazaretto, a Night Inspector and two sworn Measurers; all of whom shall enter upon their duties on the first day of November following, and continue in office until discharged by action of the Board, or others are elected in their stead.

VIII. On the fourth Tuesday of January, annually, there shall be elected twenty-four Vaccine Physicians and thirteen Collectors of Vaccine Cases, as directed by an ordinance of City Councils, approved the eleventh day of July, A. D. 1860, entitled "An Ordinance to provide for Gratuitous Vaccination."

IX. At the first Stated Meeting in May, annually, there shall be elected two Vessel Inspectors, to serve from the first day of June to the first day of October following, one of whom shall superintend the Delaware district, and the other the Schuylkill district.

COMMITTEES.

X. The following Standing Committees shall be appointed annually, at the first meeting after the organization of the Board :

1. A Sanitary Committee, consisting of five members.
2. A Lazaretto Committee, consisting of five members.
3. A Committee on Office and Library, consisting of three members.
4. A Committee on Burial Grounds and the Registration Act, consisting of three members.
5. A Poudrette Committee, consisting of three members.
6. A Committee on Accounts, consisting of three members.
7. Four Committees on Nuisances, *i. e.*

District, No. 1, consisting of three members, comprising the First, Second, Third, Fourth, Fifth, Seventh, and Eighth Wards.

District No. 2, consisting of three members, comprising the Sixth, Ninth, Tenth, Eleventh, Twelfth, Thirteenth, Fourteenth, and Fifteenth Wards.

District No. 3, consisting of three members, comprising the Twentieth, Twenty-first, Twenty-second, and Twenty-fourth Wards.

District No. 4, consisting of three members, comprising the Sixteenth, Seventeenth, Eighteenth, Nineteenth, and Twenty-third Wards.

SANITARY COMMITTEE.

XI. The Sanitary Committee shall be entrusted, subject to the general superintendence, orders, and by-laws of the Board, with the exercise and performance of those powers and duties vested by law in the Board of Health, so far as relates to the prevention and spread of contagious diseases, (See Section 18th of the General Health Law,) and likewise with the management of such temporary hospitals as the Board shall at any time order to be opened: *Provided*, That no important addition, alteration or improvement, be undertaken in relation to the same, without the sanction of the Board.

XII. The said committee shall hold stated meetings once every month, and special meetings upon the call of the Chairman, or of any two members thereof.

XIII. At the first stated meeting subsequent to their appointment, the committee shall elect from among themselves a secretary, who shall keep, in a book provided for that purpose, fair minutes of all their proceedings.

XIV. The committee shall cause every reported case of malignant or contagious diseases existing within the limits of the jurisdiction of the Board of Health, to be visited without delay, and shall be authorized to take such other measures in relation thereto as a majority of the members shall deem proper.

XV. Whenever a report shall be received at the Health Office, that a case of any malignant or contagious disease has occurred within the limits of the jurisdiction of the Board of Health, one of the members of the committee, or should no member be present, the Clerk of the

Board shall forthwith give notice thereof to the Port Physician, or to any other physician appointed to inquire into the nature of the case, who shall visit the same, and send to the Health Office, without delay, a written report in relation thereto. If the report of the physician be such as to require the attention of the committee, the Clerk shall notify the members of the same immediately.

XVI. When necessary, the Board shall appoint one or more physicians to perform the duties specified in the preceding section, and shall determine the compensation to be paid for the services of the same.

XVII. Whenever the Board, upon a representation from the Sanitary Committee, shall determine it to be expedient to provide and hold in readiness one or more temporary hospitals, the committee shall select the location of the same, secure the services of competent nurses, and otherwise put those establishments in condition to be opened with the least delay possible for the reception of patients, while the Board shall appoint one or more physicians to attend the sick, and shall determine the compensation to be paid to them, as also to the nurses, for their services.

XVIII. As soon as practicable after the Board has determined to provide temporary hospitals, the Sanitary Committee shall arrange and submit to the Board for its approbation, a plan of hospital operations, so that every thing may be conducted calmly, economically, and efficiently, from the day the hospital shall be opened.

XIX. All requisitions for medicines and hospital supplies shall be made in writing, upon the chairman of the committee, by the physician in attendance; and for all other articles necessary for the proper management of these hospitals, a requisition in writing shall be made.

XX. No patient shall be admitted into such temporary hospital, under any circumstances whatever, excepting upon an order signed by a member of the Board, the Clerk, or the Port Physician, excepting pauper patients, who may be received upon an order of the Guardians of the Poor, endorsed by the Clerk or a member of the Board. The rate of board to be paid by the patients shall be fixed by the Sanitary Committee, agreeably to the provisions of the health law.

LAZARETTO COMMITTEE.

XXI. The Lazaretto shall be under the management of the Lazaretto Committee.

XXII. The committee shall, at their first meeting, elect from among its own number a secretary, who shall keep a full and accurate record of its proceedings.

XXIII. They shall hold stated meetings monthly, and special meetings as often as occasion may require.

XXIV. Previously to the first of October in each and every year, the committee shall elect not less than four bargemen, to serve during the entire year, and previously to the first of June, two additional bargemen, to serve from the first day of June to the first day of October following, and report the same to the Board at the next stated meeting.

XXV. The committee shall take an inventory of the effects of the Board at the Lazaretto, at their first meeting in June and in October, or whenever else directed by the Board.

COMMITTEE ON ACCOUNTS.

XXVI. All bills, being first certified as correct by a majority of the committee by whose order the bills were incurred, shall be presented to the Board, and by it referred for examination, to the Committee on Accounts, previously to an order being passed for their payment.

XXVII. The monthly accounts of the Health Officer, and weekly accounts of the Clerk, shall, when presented to the Board, be referred to the Committee on Accounts; and in the adjustment and settlement of the same, the committee shall compare the said accounts for each month, from the first day of June to the first day of October annually, with the bills of inquiry transmitted to the Board by the Lazaretto Physician, with the monthly list of vessels permitted up by the Board without bills of inquiry, and with the monthly list of coasting vessels, the health fees of which have been paid to the agents of the Board; and from the first day of October to the first day of June annually, the Committee on Accounts shall compare the accounts of the Health Officer with the monthly list of vessels visited by the Port Physician, and the Inspectors' list of vessels

subject to health fees, but not liable to a visit from the physician of the port.

XXVIII. In reporting the monthly account of the Health Officer to the Board, the Committee on Accounts shall certify its agreement with the above specified vouchers; or should it be found not to agree therewith, they shall state the particulars in which the discrepancy occurs; and it shall be the duty of the Board to take such order thereon as it may deem just and proper.

COMMITTEE ON OFFICE AND LIBRARY.

XXIX. The Committee on Office shall have the charge and general superintendence of the building occupied as the Health Office, and of the fixtures, furniture, and library belonging thereto, together with the superintendence of all employees. They shall direct to be procured all the necessary supplies for the use of the said office, and for the accommodation of the Board at its meetings. They shall have all the officers elected by the Board, sworn or affirmed to perform faithfully the duties assigned to them, and to keep private all business connected with the office.

COMMITTEE ON BURIAL GROUNDS AND THE REGISTRATION ACT.

XXX. It shall be the duty of the Committee on Burial Grounds and the Registration Act to assist the Health Officer with their advice in the publication of the bills of mortality, and the annual statement of deaths, and generally to superintend the preparation and publication of the same, in detail, weekly.

XXXI. The committee shall have charge of the registration department of the office, direct the necessary supplies, see that the Clerks carry out the rules and other requisitions of the Board, and report to the Board any delinquencies of duty that may occur in this department.

XXXII. They shall visit and examine all burial grounds, cemeteries, and vaults, within the city, when referred to them by the Board as nuisances, and report such action thereon as may be necessary.

POUDRETTE COMMITTEE.

XXXIII. The Poudrette Committee shall have the power to carry out the laws relating to the cleansing of privies, and see that all penalties

incurred by infringement of said laws and approved by the Board are collected by the Health Officer.

COMMITTEES ON NUISANCES.

XXXIV. It shall be the duty of the Committees on Nuisances to examine all nuisances complained of within the boundaries of their respective districts, and referred to them by the Board, either directly or after an examination and report by the Messengers, and to report to the Board what action may be necessary thereto.

XXXV. Whenever the cost of removing a nuisance reported upon by a Messenger, or otherwise, shall exceed the sum of twenty-five dollars, the case shall be referred to the Committee on the District in which such nuisance is situated, who shall report to this Board at the earliest practicable moment, the character of said nuisance and the probable cost of removing it; upon which report the Board shall take action, and instruct the Health Officer in regard to the same.

HEALTH OFFICER.

XXXVI. The Health Officer shall examine the weekly accounts of the Inspectors of Vessels, of coasters subject to health fees, and shall report monthly to the Board the list of vessels visited by the said Inspectors.

XXXVII. He shall furnish to the Board, at its first meeting in every month, a list of all accounts placed in his hands for collection, stating what action has been taken thereon, and communicating such other information as he may be in possession of, in relation thereto.

XXXVIII. He shall enter upon the office registers, all vessels to which he shall give certificates, upon the same days on which the said certificates were granted.

XXXIX. He shall keep a cash book, in which entries shall be made daily of the receipts as they occur.

XL. He shall, in all business referred to him, and requiring legal proceedings, prosecute the same, but take such proceedings only in conjunction with the City Solicitor or his deputy.

XLI. He shall, whenever any bill is referred to him for collection, enter the same, together with a full description of the claim upon

which the said bill is founded, upon a docket kept for that especial purpose, and note opposite to the said entry such action as may be taken, from time to time, in relation thereto, until the final settlement of the said claim.

XLII. He shall, whenever the Board shall direct him to have a vessel sent down to the Lazaretto, see and be certain that the said order of the Board is immediately and strictly complied with.

XLIII. He shall receive from the captains, owners or consignees of such vessels as are required by law to pay the outer channel fee, the entire amount of the said fee, and pay the same over to the City Treasurer, with such other moneys as he may receive from the Clerk of the Board, for permits, &c., as provided for in Article L.

XLIV. He shall, whenever this Board directs a nuisance to be removed under his supervision, abstain from employing any person who is or may be under prosecution for any violation of the health laws. The same prohibition is hereby extended to any other agent of the Board to whom such duty may be assigned.

XLV. He shall, from time to time, furnish to the Poudrette Committee, a list of the names of the licensed cleaners, with the number of their licenses, and shall also report to them at any time, all information given him, or any knowledge he may have obtained respecting defalcations, breaches of faith, or violations of the law or rules on the part of licensed cleaners, or the men in their employ.

XLVI. He shall keep a book, in which he shall record all cases of contagious or infectious diseases reported to the office, with the date of the report, the location and name of the patient, the disease under which he labors, and the name of the physician in attendance.

XLVII. He shall have the general superintendence of the registration department, and see that the Clerks carry out the instructions of the Board, and shall report any delinquencies on their part to the Committee on Registration.

XLVIII. He shall publish weekly, over his signature, the returns of deaths as made to the office, in such form and manner as shall be directed by the Board; and annually prepare for publication a report of the births, marriages, and deaths recorded in the office during the year, to be submitted to Councils and the Mayor through the Board of Health, in accordance with the registration act.

THE CLERK.

XLIX. The Clerk shall transcribe the minutes taken by the Secretary into a book provided for the purpose.

L. He shall keep a record of all moneys received by him in his official capacity, in a book provided for that purpose, and pay the same, before 12 o'clock M., every Saturday, to the Health Officer. He shall also report weekly to the Board the amount so paid to the Health Officer.

LI. He shall insert in a letter book, copies of all communications written by the Secretary to the officers of the Lazaretto, and also keep copies of all agreements and letters made or written by order of the Board, and of such other documents as the Board may direct.

LII. He shall copy, in a book to be provided for the purpose, all resolutions, not of a temporary nature, that may be hereafter passed by the Board, with marginal notes.

LIII. He shall notify the chairmen of all committees, of the business referred to them by the Board. He shall also notify all elected officers of their election.

LIV. He shall grant licenses to clean privies, under the rules of the Board, when the character of the applicant and his ability to perform the duties required by law, shall have been approved by it, for each of which licenses he shall receive the sum of fifty dollars, and he shall renew the said licenses from time to time, as the Board may direct, upon the payment of the like sum.

LV. He shall grant orders for the admission of patients into the temporary hospitals, (he being first furnished with the usual certificate of a physician,) upon satisfactory security being given to him for the payment of the board and medical attendance of the said patients.

LVI. He shall, on application being made for a permit to land hides, direct the Inspector of Vessels or a Messenger to examine said hides, and report as to their condition. Should they be found sound, the permit so applied for is forthwith to be issued. In the contrary event, (should they be reported as unsound,) the application shall be referred to the Board for its action.

LVII. He shall keep an accurate account of all carriages ordered for the different committees of the Board, and register the name of the member who orders them and the date thereof, in a book kept for that purpose

LVIII. He shall issue permits for the landing of vegetables, fish, &c., (during quarantine season,) from all steamboats over forty tons, and other vessels plying on the river Delaware. For each permit with bond attached, he shall charge the sum of five dollars.

LIX. He shall keep the rough minutes and the minute book, under lock and key in the safe of the fire-proof, unless they be in use, and allow no access to them except to a member or on an order from the Board.

LX. He shall have the entire superintendence of the office, answer all questions appertaining to the business of the Board and office, keep the keys of the fire-proof, and furnish the Office Committee with a list of such supplies as may be needed; keep in a book an account of all articles furnished to the Health Officer, and the employees of the office; report to the Committee on Office any delinquency of duty on the part of those in the employ of the Board, preserve good order in the office, and perform such other services as the Board may direct.

LXI. He shall receive for his services the sum of \$1,200 per annum, payable monthly; and before entering upon the duties of his office, enter into bonds in the sum of One Thousand Dollars for the faithful performance of the same, which security shall be approved by the Board.

ASSISTANT CLERK.

LXII. It shall be the duty of the Assistant Clerk to receive all complaints of nuisances, made by a responsible person, and place them in the hands of the Messengers (in whose districts the nuisances exist) for examination; he shall record the same, when returned, in a book provided for the purpose, specifying the date, the location, the character of the nuisance, by which Messenger visited, the action of the Board thereon, the time given for removal, and the result; he shall make out, under direction of the Clerk, a schedule of the business for the Board, in time for each meeting; he shall make a careful return to the Board once a week, of all nuisances removed, and ascertain that

all orders issued by the Board and placed in the hands of the Messengers, are faithfully carried out.

LXIII. He shall issue, agreeably to the forms adopted by the Board, permits for removing the contents of privies or cess-pools, and for that of dead bodies from one grave to another in the same ground, or from one cemetery to another within the bounds of the city, (except during quarantine season.) He shall fill up notices to remove nuisances, filing duplicate copies of the same.

LXIV. He shall append to all notices for removing nuisances that part of the 27th section of the General Health Law imposing a penalty for neglect or refusal to remove such nuisances.

LXV. He shall fill up all notices for meetings of the Board and Committees. He shall be under the direction of the Clerk, and render him assistance when necessary. He shall also assist the Health Officer in his duties in the office.

LXVI. In the absence of either the Clerk or Health Officer, owing to sickness or other causes, he shall perform their duties, and perform such other services as the Board may delegate to him. His salary shall be \$600 per annum, payable monthly.

REGISTRATION CLERKS.

THE CHIEF CLERK.

LXVII. The Chief Clerk shall have the entire charge of all books and papers belonging to the registration department; he shall see that all entries are accurately made, and the books kept in good order and condition.

LXVIII. He shall examine carefully the returns of births, marriages, and deaths, and should any omissions or errors occur therein, it shall be his duty to notify the parties making said returns to make the necessary corrections, and any neglect or refusal on their part, shall be reported to the Board through the Committee on Registration.

LXIX. He shall keep, in a book provided for the purpose, a record of the names and residences of physicians, practitioners of midwifery, clergymen, clerks of meetings, aldermen, sextons, undertakers, and others required by law to make returns to the Health Office; and should any person or persons so required, when notified, neglect or

refuse to call at the office and record their names and residences, he shall report the fact to the Board, in writing, through the Committee on Registration.

LXX. He shall fill up all permits for the removal of dead bodies from the city for interment, having first obtained the certificate of the attending physician or the Coroner, accompanied by that of the undertaker, together with the approval of the Health Officer, whose signature shall in all cases be appended thereto.

LXXI. He shall make out and deliver, under the approval of the Health Officer, all transcripts of births, marriages, or deaths, applied for from the registration records, with the name of the Health Officer appended.

LXXII. He shall have charge of the books containing the blanks for birth, marriage, and death certificates, and deliver them when applied for, to such persons as are required by law to make returns: *provided always*, that the names and residences of the applicants are on record in the office, or shall be registered at the time of receiving the blanks. He shall also keep an account of all blanks delivered by him, together with the date of delivery and the name and residence of the receiver.

LXXIII. He shall assist the Health Officer in the preparation of his weekly statement of deaths, and of his annual report of births, marriages, and deaths.

LXXIV. He shall at all times during office hours give to lawyers, physicians, and clergymen, access to the registration books, and allow them to take notes of the contents; and to all other persons desirous of examining into the merits of the system, he shall furnish every necessary facility.

LXXV. For all permits to remove dead bodies from the city for interment, and for all certified transcripts from the registration record there shall be a charge demanded of fifty cents, to be paid over to the Health Officer.

LXXVI. He shall furnish to the Messengers detailed for registration services, every information necessary to facilitate their work of collecting returns, and report to the Committee on Registration any neglect or refusal on their part to discharge faithfully the duties assigned to them.

THE SUBORDINATE CLERKS.

LXXVII. The subordinate Clerks in the registration department shall be required to perform such duties as may be assigned to them by the Committee on Registration and the Chief Clerk, in connection with the registration of births, marriages, and deaths.

MESSENGERS.

LXXVIII. Two of the Messengers, designated by the Office Committee, shall be assigned to the registration department.

LXXIX. They shall collect the monthly returns of births from the practitioners of midwifery, and under the direction of the Committee on Registration and Chief Registration Clerk, shall perform such other services as may be required of them in order to carry out the law for the registration of births, marriages, and deaths. In the event of any person or persons refusing or neglecting to make out and furnish their returns, the Messengers shall report their names and residences to the Chief Registration Clerk. When not engaged in this duty, they may be called upon for other services.

LXXX. They shall examine all nuisances complained of, when directed so to do by the Board or any member thereof, and make an accurate report in writing, relating thereto, and shall take such order on them as the Board may from time to time direct.

LXXXI. They shall in all reports made by them upon complaints of nuisances, consisting of stagnant water upon lots, present an estimate of the probable expense of removing the said nuisances.

LXXXII. They shall serve notices on persons directed to remove nuisances; and, at the expiration of the time allotted for that purpose, they shall report whether the same has been complied with or not. In the event of the owners of property, from which nuisances are ordered to be removed, not being found, they shall leave the notice on the premises and report that fact to the Board at its next meeting.

LXXXIII. They shall serve notices on the members to attend meetings of the Board or of Committees, and perform such other services as may be required of them, and shall not leave the office during business hours, without permission or direction of the Clerk or of a member of the Board, unless engaged in out-door duties.

LXXXIV. They shall make a weekly report to the Assistant Clerk, of nuisances coming under their immediate charge, stating what action was taken in reference to the same, and whether the directions of the Board were carried out.

LXXXV. They shall carefully abstain from giving, or causing to be given, to any privy cleaner or cleaners, their agents or others, any information respecting nuisances reported to the Board, or any complaint whatsoever, or respecting the action of the Board relative to a nuisance or nuisances. Such offence shall be considered a misdemeanor in office, and render the Messenger so offending liable to immediate dismissal.

LXXXVI. They shall, whenever complaints are made of dead animals lying on private property, have these removed by burial or otherwise, under the direction of the Health Officer, provided the cost of removal of each animal does not exceed the sum of fifty cents.

LXXXVII. They shall perform such other duties as may be directed by the Board, or by any of the Committees.

LXXXVIII. When not otherwise engaged they shall confine themselves to their own department in the office, where they can be found on call. They shall neither frequent the registration office nor the front office, unless on business, nor shall they loiter about the front door.

LXXXIX. They shall receive a salary of forty-five dollars per month.

RUNNER.

XC. The Runner shall attend to keeping the office, rooms, furniture, &c., of the Board, always in good and complete order, perform errands for the members, Health Officer, Clerk, and Assistant Clerk, and such other duties as the Board may from time to time direct.

XCI. He shall not leave the office during business hours, without permission of one of the above-named officers.

XCII. He shall receive, as a compensation for his services, the sum of thirty dollars per month.

INSPECTORS OF VESSELS.

XCIII. It shall be the duty of Inspectors of Vessels to see that no hides, fish, or any sick person is landed from any vessel, in either

river, without a special permit of the Board of Health. They shall likewise demand and collect from the captains, owners, or consignees of all vessels arriving in either river during quarantine season, which are not required to stop at the Lazaretto, the health fee with which by law they are respectively chargeable, and pay the same over to the Health Officer. Previous to entering upon his duties, each Inspector shall give security for their faithful performance, in the sum of one thousand dollars.

XCIV. They are required to report all violations of the Rules of the Board relative to the cleaning of sturgeon and other fish in the vicinity of the wharves or in the docks, during quarantine season.

XCV. They shall not require a permit to land vegetables, &c., in good condition, from any vessel of less than forty tons.

XCVI. They shall, when directed by the Clerk, examine all hides, and report whether the same be in a sound or unsound condition.

XCVII. Each Inspector shall receive per month during the quarantine season the sum of forty-five dollars, as a full compensation for all his services.

MEASURERS.

XCVIII. The Measurers shall, under the direction of the Health Officer, measure all wells cleaned by order of the Board, and shall furnish said officer with a duplicate copy of an account of the measurement. If the cost of cleaning said wells exceeds the sum of twenty-five dollars, they shall receive as compensation therefor, a sum equal to four per cent. of the amount of the bills. In all other cases, the sum of one dollar only shall be paid equally by the cleaners and the owners of the property from whence the nuisances are removed. They shall in all cases report to the Board, any violation of the rule requiring no more than ten running feet of filth to be removed from the privy well.

NIGHT INSPECTOR.

XCIX. It shall be the duty of the Night Inspector to obtain daily, from the Assistant Clerk, a list of all permits granted for the emptying of privy wells and cesspools, and their location, with the names of the cleaners. He shall also make frequent visits during the night to the several locations, and make a careful examination of the manner in

which the work is performed ; should he discover any violation of the poudrette laws, or of the Rules of the Board, he shall report the same on the following morning, in writing, to the Chairman of the Poudrette Committee.

C. He shall receive as a compensation for his services the sum of forty-five dollars per month.

PORT PHYSICIAN.

CI. The Port Physician shall file with the Clerk of the Board on the last Wednesday of every month, from the first day of October to the first day of June, a list of all foreign vessels boarded by him during the month.

CII. He shall be subject to the call of the Board at all seasons of the year, for the purpose of visiting and examining infected vessels or houses, and persons suspected of laboring under malignant or contagious diseases.

CIII. He shall not perform his duty by deputy, unless by the express approval of the Board.

LAZARETTO PHYSICIAN.

CIV. The Lazaretto Physician is declared to be the official head of the Lazaretto Station, and all information respecting infractions of the rules and regulations of the Station are to be made through him to the Board.

CV. During the entire quarantine season the Lazaretto Physician is required to confine himself within the bounds of the Lazaretto. On any important occasion, however, by application to the Board, a warrant for his absence, during a limited period, may be obtained. But the right will always be reserved by the Board to judge as to the propriety of his absence, and to refuse permission under any circumstances, should they consider that such an absence would interfere with his official duties.

CVI. In accordance with the Health Laws of 1818, the Lazaretto Committee will hold the Lazaretto Physician responsible for carrying out the quarantine laws and for the general superintendence of the orders and regulations that have been, or shall be, ordained by the Board for the government of said Lazaretto, and vessels, cargoes,

and persons under quarantine. All officers connected with the Station are considered under his control, and all orders appertaining thereto will be forwarded through him.

CVII. He is required to hold himself in readiness to visit, without delay, all vessels that come to at the Lazaretto, between sunrise and sunset, whether in the inner or outer channel. No visit is to be delayed on any consideration whatsoever, provided the wind and weather will permit it to be made without danger to the boat and its crew.

CVIII. On boarding a vessel, before administering to the captain the oath or affirmation required by law, the said physician shall assemble the crew and passengers on deck, and examine personally into the state of their health; such as may be sick, to be visited below. In this manner he shall ascertain whether all on board are free from sickness, and correspond in number with the captain's statement.

CIX. Such vessels as, upon a close examination, made in conjunction with the Quarantine Master, shall be ascertained by the said physician to have arrived from healthy ports, with healthy crews, to be in a perfectly clean condition, to have a sound cargo, not liable, should it be allowed to enter the city, to produce infection, and on board of which no person has died during the passage of any malignant, contagious, or otherwise suspicious disease, he shall at once permit up, giving to the master thereof a certificate of the facts, directed to the Health Officer. In every case, previously to permitting a vessel to pass up, he is required to ascertain that the bilge-water has been changed, by pouring fresh water into the pumps, and continuing to work them until nothing but pure water is discharged. No vessel whatever is to be permitted up until the bilge-water has been rendered entirely pure.

CX. He shall detain at the Lazaretto all vessels not answering to the above description, and await the orders of the Board in relation to them. Sick persons, however, are to be landed without delay; ventilation of the hold, cabin, and fore-castle, at once commenced, and all articles of an offensive nature taken from on board.

CXI. Whenever he shall have any doubt as to the propriety of permitting a vessel up, he may detain her until he receives orders from the Board.

CXII. Great discretion and judgment must be exercised by the Lazaretto Physician in deciding the question, as well of permitting up as

of detaining vessels arriving at the quarantine station ; for, while it is important that nothing should be permitted to enter the city likely to create alarm or excite disease, as little interruption as possible must be occasioned to the commerce of the port.

CXIII. In his inspection of vessels, the Lazaretto Physician is required to be perfectly minute, strict, and accurate, inasmuch as the Board will hold him responsible for all such violations or evasions of the health law, as evidently arise from inattention or neglect on his part.

CXIV. All vessels coming from ports in the United States, north of Sandy Hook, loaded with plaster, salt, brimstone, and iron only, and containing no articles of foreign produce or manufacture, shall be allowed to proceed to the city without being subjected to a visit from the Lazaretto Physician, it being the opinion of this Board, that these articles are not capable of introducing any contagious poison.

CXV. He is required to transmit, daily, to the Board the bills of inquiry of all vessels visited by him, and also a letter containing a list of the vessels visited, their masters' names, the ports from whence they came, and the nature of their cargoes, together with such remarks as he may deem necessary for the information of the Board.

CXVI. When vessels are detained under quarantine, or for purification, or when sick persons are removed from on board into the hospital, the Lazaretto Physician is required to transmit to the Board, daily, an account of every thing done in relation to the said vessels, as well as of the state of the several patients treated in the hospital.

CXVII. He is required to visit and inspect, daily, in conjunction with the Quarantine Master, every vessel under quarantine, or undergoing purification.

CXVIII. So soon as vessels have completed their quarantine, or have been fully cleansed and purified, and whenever any sick person in the hospital has entirely recovered, the Lazaretto Physician shall inform the Board thereof, and await its orders before the vessels are permitted up, or the patient is discharged and allowed to leave the Station.

CXIX. Vessels sent down from the city by order of the Board, for examination or purification, are to be proceeded with in the same manner as though they had stopped at the Lazaretto on their passage up.

CXX. The sick in the hospital are to be carefully attended by the physician, to the best of his skill and abilities, and to be made as comfortable as circumstances will permit.

CXXI. He shall register, in a book to be provided for that purpose, the names of all persons received into the hospital, as also their ages, sex, and color, the name of the vessel from which they have landed, the name of their disease, and the time of their admission, and of their discharge or death.

CXXII. His prescriptions are invariably to be entered in full in the prescription-book, and his directions, as to diet and regimen, in the diet-book, for the use of the Steward and Nurses.

CXXIII. Whenever medicines, hospital stores, or anything else are wanted, which may, in his opinion, be necessary for the proper treatment and comfort of the sick, or which may conduce to the advantage of the institution, he will communicate a list of the same to the Board, or to the Lazaretto Committee.

CXXIV. So often as he shall deem the same necessary, he shall direct the Steward to have the hospital cleansed and ventilated.

CXXV. All violations of the health law which come under his notice, and any manifest neglect of duty he may detect on the part of any officer or servant attached to the Lazaretto, he is required at once to communicate to the Secretary of the Board.

CXXVI. At the termination of each month of the quarantine period, he shall report to the Board a list of vessels passed up.

CXXVII. He is not to permit any person to pass within the bounds of the Lazaretto, or to leave the same during the quarantine season, except the residents thereof, and then only on the Sabbath-day, for the purpose of attending Divine worship: *provided*, there is no sickness at the station; nor shall he permit any person during the same period to land at the wharf, or United States property attached to the institution, without a special permit from the Board, communicated to him in writing. Should any person enter, leave, or land as aforesaid, without such permit, the said physician is required to communicate the fact to the Board, that the persons so offending may be dealt with according to law. From the prohibition conveyed by the present rule, the members of the Board are, under all circumstances, exempt.

CXXVIII. The United States stores, and the ground and houses occupied by the Inspector, are included within the quarantine bound, and subject to the same rules and regulations as the Lazaretto proper.

CXXIX. The Bargemen are placed under the direction of the Lazaretto Physician and Quarantine Master conjointly, so far as regards the duties appertaining properly to their station, or which may be necessary for the preservation of the property belonging to the Board at the Lazaretto; but the Lazaretto Physician is not to require them to perform any services for himself, individually, or for his family.

CXXX. The Lazaretto Physician shall deliver to the Quarantine Master, daily, at or before the hour of closing the mail, the letters and documents which he is required to transmit to the Board, as also any letters he may wish to send to his friends, or others in the city, in order that they may be all enclosed in the mail-bag. In no case is any letter or note to be sent up by the mail carrier; small packages and bundles may, however, be sent by the latter.

CXXXI. Whenever any doubt or difficulty arises in his mind as to the proper meaning or operation of any part of the health law, he shall state the same in a communication to the Board, and await its decision.

CXXXII. All letters and communications made by him to the Board, are to be sealed up, and addressed to the Secretary, in his official capacity.

CXXXIII. All other orders and regulations which the Lazaretto Physician may be called upon to execute, will be transmitted to him, from time to time, by the Secretary of the Board.

CXXXIV. The Lazaretto Physician is authorized, when in his opinion he may consider it necessary, to direct all vessels coming from infected ports, but in which no sickness may have occurred during the passage, to be cleaned and ventilated before proceeding to the city, and when, in his opinion, the same has been thoroughly done, to permit them up.

CXXXV. It is the understanding that the above rule applies only to the time intervening between the mailing of his letters to the Board, and is intended for the purpose of facilitating commerce.

CXXXVI. The officers at the station are required to keep the gates and visiting houses locked at all times.

QUARANTINE MASTER.

CXXXVII. The Quarantine Master is required, whenever the wind and weather permit, to visit without delay, in conjunction with the Lazaretto Physician, all vessels which shall come to at the Lazaretto, between sunrise and sundown, whether in the outer or inner channel, to examine carefully into the condition, in regard to cleanliness, of the hold, cabin, and forecastle of such vessels, to have the bilge water pumped out, and, by the introduction of fresh water, to purify completely, the run and limbers of the said vessels, and also to ascertain whether any part of the cargo is in a damaged or infectious condition, and to report the result of his examinations to the Lazaretto Physician.

CXXXVIII. He shall take charge of the boats belonging to the Lazaretto, together with their furniture and tackling; see that they are kept in proper order and condition, and at all times fit for immediate service; have them properly moored when not in use, so that they shall neither be damaged nor lost, and, at the termination of the quarantine season, have them carefully removed from the water to the storehouse, and there well secured.

CXXXIX. The bargemen are placed under the direction of the Quarantine Master and Lazaretto Physician conjointly, in all things relating to their proper duties; but the Quarantine Master is especially required to ascertain whether they conduct themselves with decorum and sobriety, that they keep their persons and clothing clean, and that they are attentive and punctual in the performance of their duties. He is not to require them to perform any services for himself individually, or for his family.

CXL. He shall have the flag hoisted on the flag-staff daily, at sunrise, and carefully taken down and deposited in its case at sunset.

CXLI. He shall have a watch set in front of the station during the night, and generally preserve order in and about the Lazaretto, and enforce obedience to, and prevent, as far as in his power lies, any neglect, evasion, or violation of the health law, or of the rules, resolutions and ordinances of the Board.

CXLII. He is required to remain within the bounds of the Lazaretto during the whole quarantine season, unless by warrant of the

Board; and he is to be always in readiness to accompany the Lazaretto Physician in his official visits, and to aid him, to the best of his abilities, in the performance of his duties.

CXLIII. He is not to permit any one, except members of the Board, to enter into or leave the bounds of the Lazaretto and Quarantine Station, or to land at the wharf or United States property attached to the institution, on any pretext whatsoever, during the quarantine season, unless by the special permission of the Board, communicated to the Lazaretto Physician in writing. And if any person shall enter, leave or land as aforesaid, without such permit, he is required to communicate the fact to the Board, that the person so offending may be dealt with according to law.

CXLIV. All violations or evasions of the health law which come under his notice, and any manifest neglect of duty he may chance to detect on the part of any officer or servant attached to the Lazaretto, he is at once to communicate to the Board, through the Lazaretto Physician.

CXLV. Whenever he finds, upon examination, that a vessel stopping at the Lazaretto is in a perfectly clean condition, and that no part of her cargo is in a damaged or infected state, he shall, should the Lazaretto Physician decide that the said vessel may be permitted up, sign with him the permit to that effect.

CXLVI. Whenever a vessel with a sick crew is detained at the Lazaretto, for purification or under quarantine, it will become the duty of the Quarantine Master to have her properly and safely moored at such distance from the Lazaretto, as also from all other vessels at the station, as shall prevent the communication of disease to or from the same. He shall prevent any person from going on board vessels so detained, except for the performance of some essential duty, and then only with the consent of the Lazaretto Physician; and he is required to take under his charge and effectually secure the boats of all such vessels detained as above, every night, from sunset to sunrise.

CXLVII. The purification by ventilation, scrubbing and whitewashing of vessels detained at the Lazaretto, is to be performed under the direction and superintendence of the Quarantine Master, whenever an order to that effect shall be given by the Lazaretto Physician.

CXLVIII. Whenever a vessel is detained at the Lazaretto, the Quarantine

tine Master is in every instance to examine into the state of the men's clothing, and if any is found to be foul or infected, to have the same sent on shore, with a view to its being washed by the Steward. He shall in no case whatever charge for lime and brushes used in cleansing vessels, more than the retail price of such articles in Philadelphia, agreeably to the positive directions of the health law.

CXLIX. He is required, under the order and direction of the Lazaretto Physician, to have all the sick removed from on board of vessels stopping at the Lazaretto, as also such portions of the cargo, baggage and stores as the said Physician may deem necessary to be cleansed and purified; the cleansing and purification to be effected under his direct superintendence.

CL. When a vessel has undergone purification, or has completed her period of quarantine, he is required to certify to the fact in conjunction with the Lazaretto Physician. He is required to visit daily, in company with the latter officer, every vessel under quarantine or undergoing purification, for the purpose of ascertaining the condition of her crew, hold, and cargo.

CLI. He shall take charge of the letter bags of all vessels detained at the Lazaretto, and also of all letters and papers delivered to him at any time by the captain, crew, or other persons belonging to the said vessels, or by the Lazaretto Physician, Steward, or any person or persons within the Lazaretto, and after carefully enclosing them in the mail bag, transmit them by the Lazaretto mail to the Health Office in Philadelphia. While doing so, he may also convey in the said mail bag letters to his friends and others in Philadelphia. He is also permitted to send and receive through the mail carrier any small package or bundle.

CLII. The Lazaretto mail so made up, is to be despatched every day at such hour as the Board shall direct, and on its return in the evening, the Quarantine Master is immediately and without fail to open the same, and distribute the letters and papers therein contained to the persons to whom they are respectively directed.

CLIII. Whenever anything is required for the proper execution of his official duties, the Quarantine Master is to inform the Lazaretto Committee of the fact.

CLIV. Such other orders and regulations as the Quarantine Master may be called upon to obey, will be transmitted to him, from time to time, through the Lazaretto Physician.

THE STEWARD.

CLV. Before entering upon the performance of his duties, the Steward shall enter into a bond, with security, to be approved by the Board, in the sum of one thousand dollars, conditioned for the faithful performance of his duties. He shall relinquish, at the expiration of his term of office, or upon his removal by the Board, all right or claim in, and to any and every kind of produce or fruit, which may be in that portion of the grounds set apart for his use; he shall have no right of property in or to any thing upon the Lazaretto, except the same be confirmed to him by special action of the Board; he shall remove or dispose of no part or parts of the fruits or produce of the grounds of said Lazaretto under his charge, except for his own immediate use, or that of the officers or members of the Board, without the written permission of the Lazaretto Committee; and, further, he shall deliver over to his successor in office, or such other person as may be designated by the Board, at the period aforesaid, all property, goods, chattels, or produce belonging to or purchased by the Board, as the same are or may be confided to his care, in the same condition as they are or may be at such times, (reasonable use, wear and tear, fire or unavoidable injury, excepted.)

CLVI. In the event of an election to the office of Steward, of a person other than the actual incumbent, the individual so elected shall be required to take, at a valuation made by disinterested parties mutually chosen, all the property allowed by the Lazaretto Committee as belonging to the retiring Steward, provided the said retiring Steward shall agree to accept this mode of arrangement.

CLVII. The Steward shall reside permanently at the Lazaretto, and be allowed, for himself and family, such apartments in the main building as the Lazaretto Committee shall designate.

CLVIII. He shall be allowed the use of so much of the beds and bedding, furniture, and cooking utensils, belonging to the Lazaretto, as may be deemed proper by the Lazaretto Committee

CLIX. He shall be allowed the use of so much of ground attached to the Lazaretto, not appropriated for garden or other purposes, as the Board may from time to time permit: *Provided*, That no injury be done by him to the fruit and other trees planted thereon, and that he remove no straw or manure from the premises.

CLX. He is permitted to sell such vegetables as may be required by vessels quarantined at the station, at equitable prices.

CLXI. He shall also be allowed the use of the barn, stabling, carts, &c., belonging to the Lazaretto, and so much of the produce of the garden as may not be otherwise appropriated by resolutions of the Lazaretto Committee, or by the rules of the Board.

CLXII. He shall have the general charge of the buildings, grounds, and property of the Board at the Lazaretto; as also see that the same are kept in good order, and that the different apartments of the house are perfectly clean.

CLXIII. He shall, under the direction of the Lazaretto Committee, keep in good order and condition the grounds appropriated by the Board as a garden or gardens, for which he shall be allowed annually the sum of one hundred and seventy-five dollars.

CLXIV. He shall have the general superintendence of the Hospital Buildings, and have the same kept clean, and properly ventilated, and scrubbed and white-washed as often as the Lazaretto Physician or Committee shall consider proper and necessary.

CLXV. He shall see that all persons under his charge are clean and decent in their apparel, that the beds of the sick are supplied with clean straw, and kept free from vermin, and that the bed-clothing are renewed as often as the Lazaretto Physician or Committee shall consider necessary.

CLXVI. He shall invariably treat the patients with kindness and civility; and never suffer any degree of cruelty, insolence, neglect, or unkindness on the part of the nurses or servants, towards them, to pass unnoticed. He shall also see that the nurses and attendants treat the sick with care and humanity, that the diet directed by the physician is properly prepared and supplied, and generally, that the orders of the physician, in relation to the treatment of the sick, are fully and regularly executed.

CLXVII. He shall see that all fires and lights are extinguished in every apartment of the premises under his control, before 10 o'clock at night, excepting such as may be absolutely necessary, and these he shall leave under proper care.

CLXVIII. He shall supply, and have prepared agreeably to the orders of the physician, all such articles of diet as may be required for the sick; and shall be allowed for the same, for each patient, the sum of two dollars and fifty cents per week, during the time the patient shall remain at the Lazaretto.

CLXIX. He shall receive at the slip, all patients sent on shore by the Lazaretto Physician, and see that they are properly and carefully conducted to the hospital.

CLXX. He shall take charge of all the clothing and effects of the patients landed, have them well ventilated, washed and ironed, and safely and carefully kept until the patients are discharged; and shall be allowed to charge for washing and ironing, the sum of seventy-five cents per dozen.

CLXXI. Whenever a patient dies in the hospital, or a dead body is landed from a vessel, the Steward shall have his or her body decently interred in the burial ground of the Institution; see that such of his or her clothing as require it, are, within twenty-four hours after the decease of the patient, properly washed, ironed, and put away, or destroyed, when so directed by the Physician. For washing and ironing such clothing, he shall be allowed to charge the sum of seventy-five cents per dozen.

CLXXII. He shall take a full and accurate inventory of such clothing and other effects, and forthwith transmit a copy thereof to the Board.

CLXXIII. So soon as a patient is discharged from or dies at the Lazaretto, the Steward shall make out, and transmit forthwith to the Board, a bill against the "owner, captain, or consignee" of the vessel from which the said patient was landed, for his or her board and attendance, at the rate of seventy-five cents for each day the said patient has remained at the Lazaretto, counting the days of entrance and departure each one day; and, in case of his or her death, an additional sum of three dollars for funeral expenses.

CLXXIV. He shall be allowed to furnish to the vessels and passengers detained under quarantine, whatever supplies they may require, for which he shall make such charges as shall be allowed by the Lazaretto Committee, and shall furnish to the said committee a list of the articles so supplied.

CLXXV. He shall whenever a vessel is detained under quarantine, should the Quarantine Master deem the same necessary, have the clothing of the crew and passengers well ventilated, washed and ironed, for which he shall be permitted to charge the sum of seventy five cents per dozen : *Provided always*, That the same cannot, in the opinion of the Quarantine Master, be done promptly by the crew and passengers themselves.

CLXXVI. He shall supply the Lazaretto Bargemen, and Nurses, with fitting board, lodging, and washing, for which he shall be allowed by the Board of Health, the sum of three dollars and fifty cents per week for each of the persons so supplied.

CLXXVII. He shall receive, over and above the respective compensations enumerated, a further compensation at the rate of one thousand dollars per annum, and shall furnish, at his own expense, all supplies necessary for himself and family, and such materials and domestics as may be necessary for the due performance of the various services required of him.

CLXXVIII. The charge for board of patients, and all other charges allowed to be made by the Steward for services rendered by him, shall be transmitted by him to the Board, in the form of an account, and the amount of the same shall be paid to the Steward by a warrant upon the City Treasurer.

CLXXIX. He shall be required to communicate, in writing, to the Board, or Lazaretto Committee, whatever alterations, improvements, or observations he may consider will have a tendency to promote the interests of the Board, preserve the grounds and property at the Lazaretto, or increase the comforts of those under his care.

CLXXX. After the suspension of Quarantine the Steward is directed to prevent any trespassing on the grounds at the Station.

CLXXXI. He is authorized to select a Messenger to carry the mail and packages to and from the Station and the Depot, and to obtain supplies during quarantine season.

BILLS OF HEALTH.

CLXXXII. It shall be the duty of the President and Secretary to furnish, under their hands and the seal of the Board, bills of health

to vessels sailing from the port of Philadelphia, whenever the same shall be applied for: *Provided always*, That no contagious or malignant disease is prevailing at the time.

CLXXXIII. For every bill of health so furnished, the Clerk shall receive, for the use of the Board, the sum of one dollar.

NUISANCES.

CLXXXIV. The business of bone and horse-boiling shall not be allowed, except in sparsely settled rural districts, subject always to the judgment of this Board; and under no circumstances shall it be allowed unless conducted under cover, the building be provided with smoke consumers, and a due regard be had to cleanliness in the disposition of the offal.

CLXXXV. The keeping of hogs in pens is declared to be a nuisance prejudicial to public health, within the City of Philadelphia, except in the rural portions.

CLXXXVI. Any violation of the above regulations shall subject the individuals thus offending, upon conviction, to the fine for maintaining a nuisance, in accordance with Section 27 of the General Health Laws of 1818.

CLXXXVII. The cleaning of sturgeon and other fish in the vicinity of the wharves or in the docks during quarantine season, is a nuisance prejudicial to public health, and is hereby prohibited.

CLXXXVIII. All cellar tenements deprived of light and ventilation except such as are procured through the door-way, or which are without proper flooring, and all tenements above ground in like condition are declared to be nuisances prejudicial to health, and the owners, agents, or occupants thereof, are required to vacate and close the same within five days from the date of the notice so to do. In the event of such requisition not being complied with, the Health Officer is directed to close the said tenements, and hand over the occupants thereof to the Guardians of the Poor, unless otherwise provided for.

CLXXXIX. No privy-well cleaned by the Board shall be emptied below ten feet from the surface of the ground, unless by special authority of the Board.

CXC. The emptying of the contents of privy wells and cesspools into the common sewer, is a nuisance prejudicial to public health, and a violation of Sect. 5 of Act March 16, 1855; and all such violations should be prosecuted according to law.

CXCI. All slaughter-houses located within the city, except those in the rural portions thereof, not having paved and graded floors, and a direct communication with sewers or wells for the purpose of carrying off the fluid offal, or unprovided with hydrant or pump water within the yard, or with paved and graded yards, or where the refuse of slaughtered animals is allowed to remain and accumulate, are hereby declared to be nuisances prejudicial to public health; and the owners, agents, or occupants shall be required to remove such nuisance within ten days from the date of notice. Should this not be done, the Health Officer is hereby directed to effect the removal at the expense of the owner, and to prosecute the parties for the penalty of maintaining a nuisance.

CXCII. The owners, agents, or occupants of all slaughter-houses within the city, including those in rural districts, are required, during the quarantine season, to distribute twice in each week not less than twenty-five pounds of chloride of lime about their premises, and also to remove the contents of their blood-pits twice in each week, the said premises and contents of blood-pits being hereby declared to be nuisances prejudicial to public health unless subjected to frequent disinfection and removal. Should the above requirements not be complied with, the Health Officer is hereby directed to carry out the orders of the Board, by disinfecting and removing the same at the expense of the owners, and to prosecute them for the penalty of maintaining a nuisance.

CXCIII. The keeping of cows and cow-stables within the city (the rural districts excepted) as a business for the sale of their products, is hereby declared to be a nuisance prejudicial to public health, and the owners, agents, or occupants thereof are required to remove the nuisance within ten days after notice, should this not be complied with, the Health Officer is directed to have the said nuisance removed in accordance with the third section of the act of the Legislature, "supplementary to an act establishing a Health Office," passed April, 1849, and to prosecute the parties for a violation of the laws.

EXPENSE OF REMOVING NUISANCES.

CXCIV. In all cases in which nuisances are removed under the superintendence of the Health Officer, a charge shall be made for every incidental expense incurred.

CXCV. When this Board directs, by resolution or otherwise, a nuisance to be abated, the number of days named in the resolution will be the time given for the abatement of the same.

CXCVI. In all cases, until otherwise ordered, where nuisances are directed to be removed forthwith, if the same are not removed within twenty-four hours, the Health Officer is hereby directed to have the same done at the expense of the owner, &c., &c.

CXCVII. In all cases of nuisances to be removed by the owners of property, who have been notified to that effect by this Board, it shall be understood, that should he or they commence the removal within the time prescribed in the notice, the Board will not interfere.

DISINTERMENT OF BODIES.

CXCVIII. The removal of any body from its place of original interment is declared to be a nuisance, and is prohibited, unless the same be done under the direction and by permission of the Board. For every permission granted for such removal, the Clerk shall receive, for the use of the Board, fifty cents.

CXCIX. The above rule applies as well to the removal of a body from one grave or vault to another in the same cemetery, as to its removal to another burial ground.

CC. The removal of dead bodies from any of the burial grounds situated within the built-up portions of the city, during quarantine season, is forbidden.

MISCELLANEOUS.

CCI. No communication shall be received by the Board from its officers or servants, or from any other person whatever, unless the same be in writing and directed to the Board, or through the President or Secretary thereof officially.

CCII. When any nuisance is referred to a committee, with power

to act thereon, the said committee shall report in writing what action they have taken in relation to it.

CCIII. Each Standing Committee shall direct all expenditures that may be necessary to carry out the object of its appointment, provided the same shall not exceed twenty-five dollars; and no contract shall be made for any amount over that sum, unless first approved and directed by the Board.

CCIV. The minutes of all committees shall be read at any meeting of the Board, upon the call of a member.

CCV. *Police officers, constables, and watchmen are enjoined, and citizens are respectfully desired* to give information to the Board of Health of any violation of the health laws, or of the rules and regulations of the Board, so that the sanitary measures adopted by the latter to ensure the cleanliness and health of the city, may be fully carried out, and all offenders promptly punished.

PERMITS TO VISIT THE LAZARETTO.

CCVI. In all applications to visit the Lazaretto during the quarantine season, the names of the persons on whose behalf the application is made, as well as the time at which they wish to enter, and the intended duration of their stay, and the number of persons, must be stated.

CCVII. No permit shall be given to any person to visit the families of either of the officers of the Lazaretto, excepting upon a request made through the said officers, and unless the application come from said families. Permits, however, may be granted under the Rule (CCVI.) when the visit is to be made in company with a member.

CCVIII. No person shall, without the permission of the Board, enter, or depart from, the Lazaretto whilst there is a vessel undergoing quarantine, or sickness in the hospital.

CCIX. Under no circumstances can visitors at the Lazaretto be permitted to accompany the Lazaretto Physician or Quarantine Master on their official visits.

CCX. Ministers of the Gospel may at any time be allowed to enter and depart from the Station, when officially called to attend the dying moments of patients at the Station; the Lazaretto Physician reporting the same to the Board at the earliest opportunity.

CCXI. The privilege of the Island of Tinicum is allowed the residents of the Lazaretto Station, unless there is a vessel at quarantine, or sickness in the hospital.

OUTER CHANNEL FEE.

CCXII. No outside channel fee shall be charged on any vessel of less than one hundred and fifty tons burden, when the Lazaretto Physician is making, or about making, an outside visit.

LICENSED PRIVY CLEANERS.

CCXIII. Applications for licenses to clean privy wells and sinks, must state the name of the applicant, his residence, and place of business, the names, occupation, and places of residence, of the sureties proposed to be given on his bond, the number of horses and carts to be employed by said applicant, and the accommodations he has for keeping his carts when not in use. They must also state that the applicant is the *bona fide* owner of the said horses and carts, and that he is not in collusion or combination with any person or persons to deceive and defraud the Board, and further, that his carts are water tight, and securely constructed in all respects. Such applicant must make an oath or affirmation that he is the *bona fide* owners of the horses and carts referred to in his application; that no one is interested or concerned in the said license, except the one named in the petition, and that he will do no work for parties not owners of properties, or collectors of rents.

CCXIV. Upon every such application being referred to the Health Officer, he shall make the necessary inquiries and examinations, and report to the Board thereon as early as practicable; and upon his report that the applicant is of good moral character, and the *bona fide* owner of the carts and horses stated by him; that the carts are water-tight, and properly and securely constructed, and that the applicant has the necessary accommodations for keeping them under cover, or from public view when not in use, the Board may, if fully satisfied with his bond, and as to his fulfilment of the requirements of the laws, and of the Rules of the Board, direct the clerk to issue a license in his favor, (or a renewal of the same,) in conformity to the laws and rules governing the subject; which license shall bear date the day on which it is ordered to be issued; and every issue of license

and renewal shall be reported to the Board at the next meeting thereafter.

CCXV. Whenever a license or renewal is granted, the Health Officer shall register in a book the name, residence, and place of business of the person so licensed, the number of his license, the number of horses and carts to be employed by him, the names, residences, and occupations of his sureties: *Provided, however,* That before any license or renewal is furnished by the Clerk, the Health Officer shall certify to him, that each and every cart has permanently painted in white letters, upon both sides thereof the proper name of the licensed cleaner, and that the number of his license be plainly and intelligibly displayed, in white figures on a black ground,—the letters to be not less than four inches long, and of corresponding width, and the figures to be not less than eight inches long, and corresponding width,—which name and number shall always be kept clean and exposed to public view when the carts are in use, and at all times subject to the inspection of any police officer or citizen.

CCXVI. The period assigned for the termination of licenses for cleaning privy wells and sinks, shall be the 15th day of April, in each and every year, after which date, however, licenses may be granted, upon the full payment of \$50 by the applicant, and his compliance with the law, and the rules of the Board.

CCXVII. Every permit for emptying or cleaning a privy well or sink, shall be issued in the name of the licensed cleaner applying for the same, stating therein the location of the premises, and the name of the owner, agent or occupant thereof, so employing him. It shall specify one or two successive nights and mornings next after its date, as the time at which the removal of the contents of said privy well or sink, but may be extended for two nights and mornings longer, if in the judgment of the Clerk, the work was deferred or postponed in consequence of some unavoidable circumstance. Every permit shall be returned to the Health Office on the day succeeding its expiration, and if not so returned, the Clerk shall have authority to refuse any further permits to the delinquent cleaner until the rule is complied with, and if not returned within three days after its termination, he shall report the same to the Board, which shall take such action thereon as may be deemed proper.

CCXVIII. The owners of carts kept for the purpose of cleaning privy wells and sinks, are required to place the same, when not in use, under cover and from public view, and to keep the tops or covers of the carts shut, except only when in the act of receiving the contents of the privy wells or sinks.

CCXIX. From the 1st day of May to the 1st day of November, the contents of privy wells and sinks shall be removed only between the hours of eleven at night, and four the next morning; and from the 1st of November to the 1st day of May only, between the hours of ten at night, and six the next morning,—and not more than an hour being, in any case, allowed for taking the horses and carts from the stable to the work, or returning therefrom.

CCXX. Every citizen and police officer shall have free access to the carts for the purpose of looking at the names and numbers on them, and all attempts on the part of the owner, or those in his employ, to molest, interrupt, or disturb such individuals, shall be deemed by the Board a sufficient cause for a suspension or forfeiture of the license of such cleaner, and the Board may so determine, upon satisfactory proofs of such misconduct being furnished by any citizen or police officer.

CCXXI. It shall be deemed unlawful, for any licensed cleaner to make any contract or engagement for the cleaning of a privy well or sink, except with the owner, agent, or occupant of the premises upon, or at which the work is to be done, and if at any time it shall be ascertained that a cleaner has violated this rule, the Clerk shall refuse him a permit and notify the Board, who may revoke his license.

CCXXII. Any violation of law, or of the rules of the Board, will, in addition to the punishment imposed by acts of the Legislature, subject the offender to a forfeiture of his license, or a suspension thereof, at the option of the Board.

CCXXIII. Every person licensed shall receive with his license a printed copy of the Rules, and of extracts of laws on the subject, so that he cannot set up the plea of ignorance of their existence.

CCXXIV. The price to be charged by this Board for cleaning privy wells shall be twelve and a half cents per cubic foot for wells measuring less than one hundred cubic feet, and ten cents per cubic foot for wells one hundred cubic feet, or over.

CCXXV. When any complaint is made against any licensed cleaner for a violation of the poudrette laws, the Poudrette Committee shall have power, without having the same referred to them, to inquire into the complaint, and report at the next meeting the facts of the case, and such action as may be necessary.

CCXXVI. No license shall be issued to any person, who, at the time, is under prosecution for violation of the health laws, or whose former license is temporarily suspended.

RULES OF ORDER.

CCXXVII. The order of business shall be as follows :

1. A quorum (i. e. *five* members) being present, the President shall take the chair, and call the Board to order.

2. The minutes of the last meeting shall be read, and, if necessary, corrected and adopted.

3. Communications may be presented and disposed of: *Provided, however,* That, from the first of June until the first of October, business appertaining to the Lazaretto shall have the precedence.

4. Reports of Committees may be made and considered.

5. Resolutions may be offered and discussed.

CCXXVIII. When a member is about to speak in debate, or to communicate any matter to the Board, he shall rise and respectfully address himself to "Mr. President," confining his remarks to the subject before the Board.

CCXXIX. Those members desiring to be heard upon any motion or resolution before the Board, shall not be allowed to speak more than five minutes on any one subject; nor shall they speak oftener than twice on any motion or resolution.

CCXXX. The President shall not speak on any question before the Board while in the chair; should he desire to engage in debate, he must call another member to the chair.

CCXXXI. If any member in debate, transgresses the rules of the Board, the President shall, or any member may, through the President, call him to order; the member so called, shall immediately sit down, unless permitted to explain.

CCXXXII. On questions of order there shall be no debate, except

on an appeal from the decision of the President, sustained by two members.

CCXXXIII. No member, when speaking, shall be interrupted, unless by a call to order, or by a member to explain, or by a motion for the previous question.

CCXXXIV. No member of the Board shall leave his seat during the session of the Board, unless by permission of the chair; and no member shall leave the room whilst another is on the floor.

CCXXXV. Every motion, made and seconded, shall be distinctly announced from the Chair, before any debate on it can take place; and, when the discussion is closed, the President shall put the question in the following form: "As many as are in favor of the motion, say Aye;" and, after the affirmative is expressed, he shall reverse the question thus: "As many as are of the contrary opinion, say No." But the President, or any member, may call for a division of the Board, when the President shall again put the question distinctly in the following manner: "As many as are in the affirmative will rise;" and, when he has announced the number in the affirmative, he shall put the opposite side of the question: "As many as are in the negative will rise." Two members may require the yeas and nays on any question, and have them entered on the minutes; but the President shall always vote last.

CCXXXVI. A motion shall be committed to writing, at the request of any member.

CCXXXVII. A motion may be withdrawn by the mover and second before amendment or decision, and, if withdrawn, the proceedings had thereon shall not appear on the minutes.

CCXXXVIII. A member may call for a division of the question, if it comprehends distinct questions.

CCXXXIX. No business regularly before the Board shall be interrupted, except by motion for adjournment, for the previous question, viz: "Shall the main question be now put?" and which shall be decided without debate; or for postponement, for commitment, or for amendment.

CCXL. A motion for the previous question must be sustained by, at least, four members, and shall be decided without debate.

CCXLI. A motion for postponement shall preclude commitment; that for commitment shall preclude amendment or decision on the original subject.

CCXLII. No motion for reconsideration shall be received, unless made and seconded by members who voted in the majority, nor unless offered within two Stated Meetings of the one at which the decision was had on the original question.

CCXLIII. When a blank is to be filled, the question shall be taken on the largest sum, greatest number, and remotest day.

CCXLIV. Corrections to the minutes may be moved by any member at the ensuing meeting, provided it shall be shown that the said corrections are required in order to render the minutes an accurate detail of the business transacted at the meeting.

CCXLV. When cases occur not provided for in the above rules, the practice and rules laid down in Matthias's Manual shall govern.

CCXLVI. No rule shall be suspended, or altered, except by a vote of two-thirds of the members present, unless the same shall have been proposed at a previous stated meeting.