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ARTICLES OF ASSOCIATION

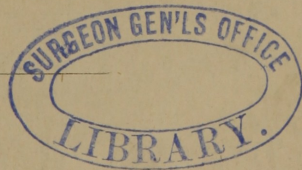
AND

BY-LAWS

OF THE

✓
Buffalo General Hospital.

ORGANISED DECEMBER, 1855.



BUFFALO:
THOMAS & LATHROPS' STEAM PRESS.

1856.

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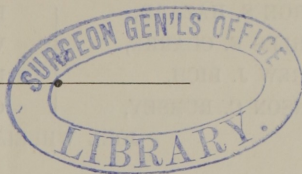
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ARTICLES OF ASSOCIATION
OF THE BUFFALO GENERAL HOSPITAL

OFFICERS
OF
The Buffalo General Hospital

FOR THE YEAR 1856.

CHARLES E. CLARKE,.....PRESIDENT.
ANDREW J. RICH,.....VICE PRESIDENT.
R. L. BURROWS,.....SECRETARY.
GEORGE S. HAZARD,.....TREASURER.

TRUSTEES:

GEORGE S. HAZARD,	ROSWELL L. BURROWS,
CHARLES E. CLARKE,	WILLIAM T. WARDWELL,
ANDREW J. RICH,	PETER CURTIS,
BRONSON C. RUMSEY,	GEORGE HOWARD,
JOEL WHEELER.	

ARTICLES OF ASSOCIATION

OF

The Buffalo General Hospital.

State of New York, }
ERIE COUNTY, }^{SS:}

WE, whose names are hereunto subscribed, do hereby, in pursuance of the Act of the Legislature of the State of the State of New York in respect to the incorporation of benevolent, charitable, scientific and missionary societies, CERTIFY:

That we have associated, and do hereby associate, for the purpose and object of establishing and maintaining a Public Hospital in the City of Buffalo, in the County of Erie, and State of New York, under the name of THE BUFFALO GENERAL HOSPITAL.

That the association or society hereby formed, be known in law by the name and title of "THE BUFFALO GENERAL HOSPITAL."

That the particular business, object, and purpose of said society, shall be to establish and maintain a PUBLIC HOSPITAL in the said City of Buffalo.

That the affairs, concerns, and business of the said society shall be managed and conducted by NINE TRUSTEES.

That the persons hereinafter named shall constitute the first Board of Trustees for the management of said Hospital, viz: GEORGE S. HAZARD, CHARLES E. CLARKE, ANDREW J. RICH, BRONSON C. RUMSEY, ROSWELL L. BURROWS, WILLIAM T. WARDWELL, PETER CURTIS, GEORGE HOWARD, and JOEL WHEELER.

WITNESS our hands, at the City of Buffalo, in the County of Erie aforesaid, this twenty-first day of November, in the year one thousand eight hundred and fifty-five.

[Certificate filed in the Office of the Secretary of State, Dec. 12th, 1855; and in the Clerk's Office of Erie County, Dec. 13th, 1855.]

BY-LAWS

FOR THE

GOVERNMENT AND REGULATION

OF THE

Buffalo General Hospital

ADOPTED DECEMBER 7, 1855.

ARTICLE I.

OBJECTS OF THE ASSOCIATION.

THE BUFFALO GENERAL HOSPITAL, is designed as a general charity, to afford gratuitous medical and surgical relief to indigent persons.

Paying patients may also be received, under regulations prescribed by the Board of Trustees.

ARTICLE II.

MEMBERSHIPS.

SECTION I.—Any citizen of the United States, and of the State of New York, may become a member of this Association, in either of the forms, and upon the terms hereinafter prescribed, upon a written application to the Board of Trustees, and the approval of the said Board.

Annual Members, upon the payment yearly of five dollars.

Life Members, upon the payment of one hundred dollars in any one year.

Annual Beneficiary Members, upon the payment yearly of fifty dollars: with the privilege of sending to be treated at the Hospital one patient at a time, during the year in which the payment is made.

Life Beneficiary Members, upon the payment of five hundred dollars within any one year, with the privilege of sending to be treated at the Hospital one patient at a time, during the continuance of the membership.

Memberships shall not be transferable.

SECTION II.—There shall be an annual meeting of the members of the Association, on the second Wednesday in January, of each and every year; for the purpose of hearing the report of the Trustees, together with the returns of the Inspectors of Election, and for transacting such other business as may come before the meeting.

SECTION III.—For any special meeting of the Association, at least five days notice shall be given, in at least two of the daily newspapers published in the city of Buffalo.

ARTICLE III.

MANAGEMENT OF THE HOSPITAL.

The affairs of the said Hospital shall be managed and conducted by a Board of Trustees, as specified in the act of incorporation, to consist of nine in number, a majority of whom shall be a quorum for the transaction of business.

ARTICLE IV.

ELECTION OF TRUSTEES.

The first election of Trustees under these By-Laws shall be held on the second Wednesday in January, 1857; and annually thereafter, the election shall be held on the same day of each and every successive year, at such place and hour as may be designated by

the Board of Trustees, of which time and place, at least five days public notice shall be given by the Secretary, in at least two of the newspapers published in the city of Buffalo.

The said elections shall be conducted by three Inspectors, to be appointed by the Trustees. The Inspectors shall proceed to count the ballots as soon as the poll is closed, and shall openly declare the result of the canvass; and shall deliver a certificate of the same to the Secretary, to be by him presented to the members of the Association at their annual meeting.

ARTICLE V.

THE DUTIES OF TRUSTEES.

SECTION I.—At the first meeting of the Trustees, after their election, they shall elect, or appoint, from among their number a President, Vice President, Treasurer, and Secretary.

Committees may also be appointed, from among members of the Association, when the interests of the Hospital may be advanced thereby.

SECTION II.—The Board of Trustees shall meet, for the transaction of business, monthly.

They shall annually prepare and present to the Association, a detailed report of all their proceedings, including a statement of the finances from the Treasurer.

SECTION III.—In case of a vacancy in the Board of Trustees occurring from death, or resignation, the Trustees, at their next meeting, shall elect, from the Association, a member to fill the vacancy.

SECTION IV.—The Trustees shall annually elect, or appoint, two surgeons, and two consulting surgeons; and two physicians, and two consulting physicians; who shall receive commissions under the seal of the Association, and shall be the *Medical and Surgical Staff* during the period of their appointment. Vacancies occurring during the year shall be filled by the Board, by appointments, for the balance of the term.

SECTION V.—The Board of Trustees shall also appoint a warden, a matron, and an apothecary.

ARTICLE VI.

THE DUTIES OF OFFICERS.

SECTION I.—The President shall preside, at all meetings of the Association, and of the Board of Trustees; maintain order and decorum; and be governed by the usual parliamentary observances. He shall appoint all committees, unless otherwise specified by resolution.

SECTION II.—The President, or Vice President in case of his absence from the city, may call meetings of the Association or Board of Trustees, whenever he may deem necessary. He shall also call a meeting of the Trustees upon the written request of three members; and of the Association, upon the written request of ten members.

SECTION III.—In the absence of the President, the Vice President shall preside, and exercise the powers of the President. In the absence of both these officers, a President *pro-tempore* shall be appointed at any meeting.

SECTION IV.—The Secretary shall record and preserve the minutes and proceedings of all meetings; have the care of all the papers of the Association; conduct the correspondence; attest under his hand and the seal of the corporation, all documents requiring the same; preserve a correct list of the members of the Association; and perform such other duties as usually appertain to his office, or may be assigned to him; and at the expiration of his term of office, deliver over to his successor in office, all books and papers, the property of the Association.

SECTION V.—The Treasurer shall receive, hold, and disburse all of the funds of Association. He shall also have the custody of all evidences of indebtedness to, and valuable papers of the Association.

The Treasurer shall pay out no monies, except by order of the Board of Trustees; in such manner and upon such form of draft as they may prescribe; and his books and accounts shall at all times be open to their inspection.

SECTION VI.—The Treasurer and Warden shall each before entering upon the duties of their respective offices, give security for the faithful performance of the same, in such amounts as the Trustees may require.

ARTICLE VII.

DUTIES OF THE WARDEN.

SECTION I.—The Warden shall reside in the Hospital, and be the steward; and have the general charge thereof, and of all the premises; and shall see that the regulations and directions of the Trustees are carried into effect.

SECTION II.—He shall keep, in books provided for that purpose, a regular account of all monies received and disbursed by him on behalf of the Hospital; and also a record of all such contracts as he may have been authorized to make; which books, with the vouchers shall be laid before the Trustees at their meetings.

SECTION III.—All monies coming into his hands, he shall deposit with the Treasurer, to be by him placed to the credit of the Hospital.

SECTION IV.—He shall purchase, under the direction of the Trustees, the fuel, provisions, medicines, and all other stores for the use of the Hospital. He shall use every care to preserve all such articles from wasteful use, or theft.

SECTION V.—He shall visit every ward at least once a day, and oftener if necessary.

SECTION VI.—He shall have power to hire and dismiss all nurses and servants employed in or about the Hospital, subject to such orders and rules as the Trustees may prescribe. No subordinate

shall leave the house without his permission; and it shall be his duty to discharge all those guilty of profanity, drunkenness, or other gross misconduct. He shall report his proceedings on all these subjects to the Trustees forthwith.

SECTION VII.—The Warden shall register all patients upon their admission, recording the name, age, nativity, habits and disease of the person.

Upon the discharge of the patient, he shall also record the fact, mentioning the case as cured, relieved, incurable, eloped, disorderly, or as the case may be.

In the case of the decease of any patient, a special record shall be made of the name, &c., of the deceased.

Suitable registers or record books, for the above statistics, shall be provided by the Trustees, and an abstract of the same shall be laid before the Board, from time to time as they may require.

SECTION VIII.—The Warden shall permit no patient to go out of the house without his permission.

SECTION IX.—The Warden shall offer to receive for safe keeping money or other valuables belonging to patients admitted to the Hospital; and in case of a patient dying, leaving money, clothing, or other articles of value, he shall report the same to the Trustees, for them to assume the disposition of the property.

SECTION X.—If patients desire spiritual advice, the Warden shall, if practicable, invite the person preferred to attend, and shall see that decorum is observed while such person is present.

SECTION XI.—The Warden shall keep the accounts, make out and collect the bills against paying patients treated in the Hospital.

He shall report to the Trustees any and all frauds practiced by charity patients, or by those who may be chargeable upon some other fund.

SECTION XII.—He shall present annually to the Trustees a report, embracing such details and statistics in reference to the

management, number of patients treated, results, expenses, &c., as they may require.

ARTICLE VIII.

THE MEDICAL AND SURGICAL STAFF.

SECTION I.—*The Consulting Physicians and Surgeons* shall attend, when called in consultations. They shall be invited to attend all capital operations in the Hospital, and shall have the privilege of introducing their students to witness operations.

SECTION II.—*The Attending Physicians and Surgeons* shall make such arrangements among themselves, that the Hospital may be attended in the manner hereinafter directed.

One physician shall visit every medical patient, who may be afflicted with an acute disease, at least once every day, and oftener, if necessary; and every medical patient in the Hospital, without exception, twice a week. He shall give such directions to the Warden, as are necessary to the keeping of the wards cleanly and well ventilated; and shall direct the House Physician to report to the Warden such patients as are in a proper condition to leave the Hospital.

SECTION III.—One surgeon shall visit the Hospital at least twice a week, and oftener if necessary; and every surgical patient, under their care, at least once a week; and shall also give such directions as are specified in the foregoing paragraph.

SECTION IV.—The term of service during which each physician and surgeon shall attend, shall be settled by agreement between themselves, or by lot. It shall be their duty, during their respective terms of service, to prescribe and direct the treatment of all the patients under their charge; but, in the event of an emergency, admitting of no delay, the House Physician or House Surgeon may prescribe, and report to the Attending Physicians or surgeon, at their next visit.

SECTION V.—If any physician or surgeon shall be prevented

from attending in his term, he shall procure one of the other physicians or surgeons belonging to the Hospital to attend in his stead.

SECTION VI.—The Attending Physicians and Surgeons shall attend any meeting of the Board of Trustees when required, to confer with them on the management of the Hospital.

SECTION VII.—At the close of each year the medical and surgical statistics of the Hospital, for the year, shall be prepared by the physicians and surgeons, giving in tabular forms the diseases treated, and the results.

SECTION VIII.—The Attending Physicians and Surgeons shall have the privilege of introducing their students to witness the practice of the Hospital.

SECTION IX.—There shall be appointed by the medical and surgical staff, one or more House Physicians, and one or more House Surgeons, each of whom shall serve for one year.

The term of service of each shall be equally divided between the medical and surgical wards.

SECTION X.—No person shall be appointed to the office of House Physician or House Surgeon except graduates in medicine, who must first be examined and approved by the medical and surgical staff, and give satisfactory evidence of good moral character.

SECTION XI.—The House Physicians and House Surgeons shall visit their respective wards at least once every morning and evening, and be prepared to report the state of the patients to the physicians and surgeons in attendance.

SECTION XII.—The House Physicians and House Surgeons shall record, in a book to be kept for that purpose, at the time of the visit, all prescriptions of the physicians and surgeons in attendance; and shall see that medicines are prepared and transmitted to the sick, and regularly taken, and that they are administered with care, neatness, and without delay.

They shall, moreover, under the direction of the Attending Physicians and Surgeons, keep a register of all medical and surgical cases admitted into the Hospital, in a book which shall belong to and be preserved in the Hospital. In this register shall be entered the name, sex, age, nativity and occupation of each patient; the history of the case, and probable cause of the disease; its present condition; the remedies employed before and after admission; the name of the attending physician or surgeon; the daily notes on the case; the termination, either in recovery, relief, or death; and any other observations tending to illustrate the case and its treatment.

SECTION XIII.—In any medical or surgical case of emergency, the House Physician or House Surgeon shall request the immediate attendance of the attending physician or surgeon; and if he can not be found, of any other physician or surgeon of the Hospital.

ARTICLE IX.

DUTIES OF THE MATRON.

The Matron shall have the oversight of all female patients; and shall also visit daily all the wards having female nurses, and see that the patients are properly attended by the nurses.

She shall see that the wards, beds, clothing, linen, &c., are kept clean, and shall take care of all household goods and furniture placed by the warden under her charge, as directed by him.

ARTICLE X.

ADMISSION OF PATIENTS.

SECTION I.—The Board of Trustees shall prescribe the regulations under which patients may be received into the Hospital.

As the Association is designed for a general charity, and is intended to relieve the necessities of the indigent sick, as extensive a diffusion of the benefits of the Hospital as is practicable should be the end sought after. In the actual dispensation of

these benefits, the extent will and must be limited by the resources of the Association.

SECTION II.—All persons admitted to the Hospital for medical or surgical relief, shall be placed under the charge and direction of the physician or surgeon in attendance at the time of their admission, except where private patients have already an attending physician, or express some individual preference at their entrance.

SECTION III.—Provision shall be made for the reception of private paying patients in said Hospital, on such terms and under such regulations as may be prescribed by the Trustees; and who may be attended by any regular physician or surgeon of their choice.

SECTION IV.—Nothing, however, in any of the foregoing sections of this article shall be so construed as to prevent the medical officers of any regularly-constituted public medical department, whose patients may be treated in this Hospital, from retaining the charge of, and treating said patients if they desire so to do. In such cases, however, as far as it is practicable, distinct wards shall be assigned for their use.

ARTICLE XI.

CONDUCT OF PATIENTS.

The Board of Trustees shall frame and enforce suitable regulations for the government of the patients while in the Hospital; every care being taken to preserve due order and decorum therein; and, while guarding against any acts of insubordination, to cultivate in the inmates sentiments of temperance and virtue, and to animate them by the still higher incentives of genuine religious principles.

ARTICLE XII.

GIFTS.

No officer or servant of the Hospital shall accept, for his or her individual use, any gift or bequest from any patient.

ARTICLE XIII.

LIBRARY AND MUSEUM.

Arrangements shall be made, as early as practicable, for the collecting and maintaining of a Hospital Library and Pathological Museum.

The Trustees shall have the power to provide, by purchase or otherwise, for the collection and preservation of books, maps, charts, or engravings, and specimens of morbid or healthy anatomy, or other matters intended to illustrate the science of medicine.

ARTICLE XIV.

CLINICAL INSTRUCTION.

Provisions shall be made by the Trustees for the imparting of clinical instruction in the Hospital, by the attending physicians and surgeons.

ARTICLE XV.

BY-LAWS.

The By-laws of this Association may be amended, altered, or repealed by the Association, at any regular meeting thereof, provided notice of the proposed alterations shall have been given at the previous regular meeting of the Association; or at *any* meeting, provided a notice of such proposed amendment shall be given to and be approved by the Board of Trustees, previous to such meeting; in which case, public notice of the intention of such alteration shall be given in the printed call for the meeting of the Association.

