December 1, 1919.

Dr. Frankel,
Third Vice President:

In reply to the attached memorandum,
I would say that no tabulation was made three years ago of
the material received from the Superintendents. This was
because the replies were not in form for tabulation but
were rather descriptive and very loose in statement.

I would now suggest that a similar letter
go out, this time with a definite questionnaire attached,
covering the fields of public health and sanitation for each
district area and that the Superintendents be required to
complete this form at regular intervals, say, every six months.
In this way, we would get a very useful fund of information
concerning the local problems of public health throughout the
country. In many cases we could help local health officers
with their difficulties. The information received would also
have considerable business value to us.

I am attaching a form which should be
sent out at the beginning of 1920, to be completed before
the Convention date.